

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

**DIRECTOR'S OFFICE**

**VETERINARY TECHNICIAN LICENSURE**

(By authority conferred on the department of licensing and regulatory affairs by sections 16145 and 18813 of 1978 PA 368, MCL 333.16145, MCL 333.18813, and Executive Reorganization Order Nos. 1991-9, 1996-2, 2003-1, and 2011-4, MCL 338.3501, MCL 445.2001, MCL 445.2011, and MCL 445.2030)

**R 338.4971 Definitions.**

Rule 1. As used in these rules:

- (a) "Board" means the board of veterinary medicine.
- (b) "Code" means 1978 PA 368, MCL 333.1101 to 333.25211.
- (c) "Department" means the department of licensing and regulatory affairs.

History: 1981 AACCS; 2011 AACCS; 2016 AACCS.

**R 338.4972 Licensure by examination; requirements.**

Rule 2. An applicant for a Michigan veterinary technician license by examination shall submit a completed application on a form provided by the department, together with the required fee. In addition to meeting the requirements of the code an applicant shall satisfy both of the following requirements:

- (a) Have graduated from a program for training veterinary technicians that satisfies R 338.4978.
- (b) Have achieved a passing score on the veterinary technician national examination developed by the American Association of Veterinary State Boards (AAVSB) or its successor organization.

History: 1981 AACCS; 1990 AACCS; 2011 AACCS; 2016 AACCS; 2019 AACCS.

**R 338.4973 Rescinded.**

History: 1981 AACCS; 1990 AACCS; 2011 AACCS; 2016 AACCS; 2019 AACCS.

**R 338.4974 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4975 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4976 Licensure by endorsement; requirements.**

Rule 6. (1) An applicant for a Michigan veterinary technician license by endorsement shall submit a completed application on a form provided by the department, together with the required fee. In addition to satisfying the requirements of the code, an applicant shall satisfy both of the following requirements:

(a) Have achieved a passing score on the veterinary technician national examination developed by the AAVSB.

(b) Hold a current license, registration, or certification to practice as a veterinary technician in another state.

(2) An applicant's license shall be verified, on a form provided by the department, by the licensing agency of any state of the United States in which the applicant holds a current license, registration, or certificate, or ever held a license, registration, or certificate as a veterinary technician. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed against the applicant.

History: 1981 AACCS; 1990 AACCS; 2011 AACCS; 2016 AACCS; 2019 AACCS.

**R 338.4977 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4978 Approval of veterinary technician training programs; standards adopted by reference.**

Rule 8. (1) The board approves and adopts by reference the standards for accrediting programs for training veterinary technicians adopted by the American Veterinary Medical Association Committee on Veterinary Technician Education and Activities (CVTEA) entitled "Accreditation Policies and Procedures of the AVMA Committee on Veterinary Technician Education and Activities," March 2018.

(2) The standards for accrediting programs for training veterinary technicians adopted by the CVTEA are available at no cost from the American Veterinary Medical Association, 1931 N. Meacham Road, Suite 100, Schaumburg, IL 60173 or at the association's website at <http://www.avma.org>. A copy of the standards is available for inspection or distribution at cost from the Board of Veterinary Medicine, Bureau of Professional Licensing, Department of Licensing and Regulatory Affairs, 611 West Ottawa, P.O. Box 30670, Lansing, MI 48909.

History: 1981 AACCS; 1990 AACCS; 2011 AACCS; 2016 AACCS; 2019 AACCS.

**R 338.4979 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4980 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4981 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4982 Relicensure.**

Rule 12. (1) An applicant for relicensure whose license has been lapsed for less than 3 years preceding the date of application for relicensure may be relicensed if the applicant satisfies all of the following requirements:

(a) Submits the required fee and a completed application on a form provided by the department.

(b) Be of good moral character.

(c) Submits proof to the department of accumulating not less than 15 hours of continuing education that satisfy the requirements of R 338.4993.

(2) An applicant for relicensure whose license has been lapsed for 3 years or more preceding the date of application for relicensure may be relicensed if the applicant satisfies all of the following requirements:

(a) Submits the required fee and a completed application on a form provided by the department.

(b) Be of good moral character.

(c) Submits fingerprints as set forth in section 16174(3) of the code, MCL 333.16174(3).

(d) Satisfies either of the following requirements:

(i) Has successfully passed the Veterinary Technician National Examination developed by the AAVSB or its successor organization within the 3-year period immediately preceding the date of the application for relicensure.

(ii) Satisfies both of the following requirements:

(A) Presents evidence to the department that he or she was licensed as a veterinary technician in another state at any time during the 3-year period immediately preceding the application for relicensure.

(B) Submits proof to the department of accumulating not less than 15 hours of continuing education that satisfy the requirements of R 338.4993.

(3) An applicant shall have his or her license, registration, or certificate verified by the licensing agency of any state of the United States in which the applicant holds or has ever held a license, registration, or certificate as a veterinary technician. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending against the applicant.

History: 1981 AACCS; 1990 AACCS; 2011 AACCS; 2016 AACCS; 2019 AACCS.

**R 338.4983 Rescinded.**

History: 1981 AACCS; 1990 AACCS.

**R 338.4984 Rescission.**

Rule 14. R 287.481 to R 287.492 of the Michigan Administrative Code, appearing on pages 1383 to 1385 of the 1979 Michigan Administrative Code, are rescinded.

History: 1981 AACCS.

**R 338.4991 License renewals; continuing education.**

Rule 91. (1) This rule applies to an application for renewal of a veterinary technician license that is filed for the renewal cycle after January 1, 2020.

(2) An applicant for license renewal who has been licensed for the 3-year period immediately preceding the application date for renewal shall have completed at least 15 hours of continuing education that satisfies the requirements of R 338.4993 in the 3 years immediately preceding the application of the renewal.

(3) Submission of an application for renewal shall constitute the applicant’s certification of compliance with the requirements of this rule. The department may require a licensee to submit evidence to demonstrate compliance with this rule.

(4) The licensee shall retain documentation of satisfying the requirements of this rule for a period of 4 years from the date of applying for license renewal. Failure to comply with this rule is a violation of section 16221(h) of the code, MCL 333.16221(h).

History: 2019 AACCS.

**R 338.4993 Acceptable continuing education; requirements; limitations.**

Rule 93. (1) The 15 hours of continuing education required pursuant to R 338.4991(2) for the renewal of a veterinary technician license must satisfy all of the following:

- (a) No more than 12 hours are earned during one 24-hour period.
  - (b) Credit for a continuing education program or activity that is identical or substantially identical to a program or activity for which the licensee has already earned credit during the renewal period is not granted.
  - (c) A minimum of 10 hours of continuing education is scientific in nature. Scientific in nature includes: the science of diagnosis, treatment, and prevention of disease as it relates directly to a patient or topics of public veterinary practice, epidemiology, food safety, public animal health, animal welfare, or antimicrobial stewardship.
  - (d) A minimum of 5 hours shall be completed live and in-person.
  - (e) No more than 5 hours shall be earned collectively for activities (2)c-g.
- (2) The board considers any of the following as acceptable continuing education:

Activity	Activity and	Number of continuing
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Code	Proof of Completion	education hours granted/permitted for activity
a	<p>Attendance at or participation in a continuing education program or activity related to practice as a veterinary technician or any nonclinical subject relevant to practice as a veterinary technician in a veterinary practice, education, administration, management, or science which includes, but is not limited to, live, in-person programs; interactive or monitored teleconferences, audio-conferences, or web-based programs; online programs; and journal articles or other self-study programs approved or offered by any of the following:</p> <ul style="list-style-type: none"> <li>• American Association of Veterinary State Board (AAVSB) Registry of Continuing Education (RACE).</li> <li>• American Veterinary Medical Association (AVMA).</li> <li>• World Veterinary Association (WVA).</li> <li>• Michigan Veterinary Medical Association (MVMA).</li> <li>• Michigan Association of Veterinary Technicians (MAVT).</li> <li>• A state veterinary board of another state.</li> <li>• Local, state or regional professional organization.</li> <li>• Member institution of the Association of American Veterinary Medical Colleges (AAVMC).</li> <li>• All AVMA constituent allied organizations and recognized veterinary specialty organizations.</li> <li>• AVMA accredited veterinary technician program.</li> </ul> <p>If audited, the licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of continuing education hours earned, the sponsor's name or the name of the</p>	<p>The number of continuing education hours for a specific program or activity is the number of hours approved by the sponsor or the approving organization for the specific program or activity.</p>

	organization that approved the activity for continuing education credit, the name of the program or activity, and the date on which the program was held or the activity completed.	
b	<p>Attendance at or participation in a continuing education program or activity related to practice as a veterinary technician which includes, but is not limited to: live-in person programs; interactive or monitored teleconferences; web-based programs; online programs; and journal articles or other self-study programs approved by or offered by any of the following:</p> <ul style="list-style-type: none"> <li>• American Medical Association.</li> <li>• Michigan State Medical Society.</li> <li>• Accreditation Council for Continuing Medical Education.</li> <li>• American Osteopathic Association.</li> <li>• Michigan Osteopathic Association.</li> <li>• Educational courses offered by regionally accredited colleges and universities relating to the husbandry of food producing animals.</li> </ul> <p>If audited, the licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of continuing education hours earned, the sponsor's name or the name of the organization that approved the activity, and the date on which the program was held or the activity completed.</p>	The number of continuing education hours for a specific activity or program is the number of hours approved by the sponsor or approving organization for the specific program or activity. A maximum of 2 hours of continuing education may be earned for this activity in each renewal period.
c	<p>Initial presentation of a continuing education program related to practice as a veterinarian technician provided to a state, regional, national, or international veterinary medicine organization.</p> <p>To receive credit, the presentation must not be part of the licensee's regular job description and must be approved or offered for continuing education credit by any of the following:</p> <ul style="list-style-type: none"> <li>• AAVSB-RACE.</li> <li>• AVMA.</li> </ul>	Two hours of continuing education is granted for each 50 to 60 minutes of presentation. No additional credit is granted for preparation of the presentation. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.

	<ul style="list-style-type: none"> <li>• WVA.</li> <li>• MVMA.</li> <li>• MAVT.</li> <li>• A state veterinary board of another state.</li> <li>• American Medical Association.</li> <li>• Michigan State Medical Society.</li> <li>• Accreditation Council for Continuing Medical Education.</li> <li>• American Osteopathic Association.</li> <li>• Michigan Osteopathic Association.</li> <li>• Member institution of the AAVMC.</li> <li>• All AVMA constituent allied organizations and recognized veterinary specialty organizations.</li> <li>• Educational courses offered by regionally accredited colleges and universities relating to the husbandry of food producing animals.</li> </ul> <p>If audited, the licensee shall submit a copy of the presentation notice or advertisement showing the date of the presentation, the licensee's name listed as presenter, and the name of the organization that approved or offered the presentation for continuing education credit.</p>	
d	<p>Initial publication of an article related to practice as a veterinary technician in a peer-reviewed journal.</p> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education is granted for serving as the primary author. Two hours of continuing education is granted for serving as the secondary author. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
e	<p>Initial publication of a chapter related to practice as a veterinary technician in a professional or peer-reviewed text book.</p> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education is granted for serving as the primary author. Two hours of continuing education is granted for serving as the secondary author. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>

		period.
f	<p>Service as a clinical instructor for veterinary technician students engaged in an educational program that satisfies the requirements of R 338.4978.</p> <p>To receive credit, the clinical instructorship shall not be licensee's primary employment function.</p> <p>If audited, the licensee shall submit proof of scheduled instructional hours and a letter from the program director verifying the licensee's role.</p>	<p>Two hours of continuing education is granted for each 50 to 60 minutes of scheduled instruction. Additional credit for preparation of a lecture is not to be granted. A maximum of 5 hours may be earned for this activity in each renewal period.</p>
g	<p>Participation on a state or national committee, board, council, or association related to practice as a veterinary technician. A committee, board, council, or association is considered acceptable by the board if it enhances the participant's knowledge and understanding of practice as a veterinary technician.</p> <p>If audited, the licensee shall submit documentation verifying the licensee's participation in at least 75% of the regularly scheduled meetings of the committee, board, council, or association.</p>	<p>Two hours of continuing education is granted for each committee, board, council, or association. A maximum of 2 hours of continuing education may be earned for this activity in each renewal period.</p>

History: 2019 AACCS.